

## CCCNS January Board Member Minutes

January 8, 2007

Present: Tammy Berger, Eva Allen, Kate Putman, Cathy Bryan, Margie England, Lace Lichi, Bettina Kehoe, Dair Brown, Kathleen Farr, Cari Elyer, Sarah Ramusack, Sarah Alexander

- I. Meeting called to order at 7:05
- II. October, November, December minutes passed/all approved
- III. Business
  - A. Financial Management/External Communication
    - i. Treasurers report – refer to Kate’s 2006-2007 proposed budget printout
    - ii. Tuition Rate - Motion passes/all approved to increase tuition 5 day class (\$206 to \$230), 3 day class (\$139 to \$150), 2 day class (\$101 to \$105).
    - iii. Admissions
      1. Admissions committee report – Motion passes/all approved to have a trial 8-week class of 2-year-olds.
      2. Application distribution time line – Application will be available at open houses.  
Class offering for 2007-2008: (all classes will be held in the morning)  
R. Lobring – 5 day  
M. England – 3/4/5 day  
L. Makemson – 3 day  
N. Sparks – 2 day  
Little 2’s – 1 day  
Offering partial participation to 3 and 5-day classes.  
Motion passes/all approved class offering for 2007 –2008.  
Motion passes/all approved to shift 2007-2008 class time to 9:15 to 11:45 (if teachers agree).
      3. Open houses – January 26 and February 23 (9:30 to 11)
- IV. Justin Roberts – Include open house dates on the Justin Roberts ad in HT Sign up to help sell tickets and pass out fliers.

- V. Publicity – Up and coming open houses a representative from CCCNS will attend: Binford Children’s Expo and Mom’s club
  
- B. Programming (curriculum, teaching, events)
  - i. Directors report – Working on thank you for sponsors. Teachers have meeting planned to discuss goals. Professional development for teachers will be done in-house. Looking into CPR for teachers.
  - ii. Special events – February 19-23 teacher appreciation week, April 19 special friend party, March – Healthy Me and Reading month.
  
- C. Facilities/Location
  - i. Motion passes/all approved for Cari to have money to fix up the office with approval from executive board.
  - ii. Playground mural needs to be finished by August 30.
  - iii. Money from the Tomorrows Fund can be used for the CCCNS sign.
  
- D. Management/Organizational Structure
  - i. Remember to be compiling your board responsibilities for the March meeting
  
- E. Parents need to sign photo release form for photos used on the web.